

3. The structure of other organizational units shall consist of the Administrative Council and the Director.
4. The Administrative Council shall consist of five members, three of which shall be elected by the Steering Council of the UP, and two shall be from among the staff of the organizational unit. All members shall be elected for a three-year period.

**Article 87**  
**Students and organization of studies**  
**Studies and study programs**

1. Studies at the University shall be established in the frame of the study programs.
2. The content of programs for all types of studies included in this Statute shall be defined on the basis of regulations prepared by councils of academic units based on the suggestions of the Study Commission and shall be approved by the Senate.
3. The content of the study programs related to teacher training shall be determined by regulations prepared by the academic council of the respective faculty, based on the suggestion of the Commission of Studies, and shall be approved by the Senate in accordance with Article 16.4 of the Law on Higher Education in the Republic of Kosovo and in harmony with the standards set by the Ministry.

**Article 88**

1. The University shall offer the following types of studies:
  - 1.1. Undergraduate studies – Bachelor;
  - 1.2. Master studies; Professional and academic (graduates from Professional Master program shall not be eligible to enroll in academic doctoral studies)
  - 1.3. Doctoral studies.

**Article 89**

1. The University shall offer academic study programs in the following fields:
  - 1.1. Social and human sciences;
  - 1.2. Education sciences;
  - 1.3. Technical and engineering sciences;
  - 1.4. Natural sciences, mathematics, and biotechniques;
  - 1.5. Medicine, Veterinary;
  - 1.6. Arts;
  - 1.7. Economics;
  - 1.8. Law.

**Article 90**

1. The study programs shall comprise the following:
  - 1.1. Title of study;
  - 1.2. Type of study;
  - 1.3. Academic title;

- 1.4. Conditions for enrollment;
  - 1.5. Objectives and outcomes;
  - 1.6. Curriculum details;
  - 1.7. ECTS point values (Courses, Diploma thesis);
  - 1.8. Conditions for individual studies.
2. Mandatory contents of the curriculum shall be determined by the regulations issued by the Senate.

#### **Article 91**

1. Bachelor studies shall last 3 or 4 year and shall require 180, respectively 240 ECTS credit points.
2. The Senate shall issue particular regulations for undergraduate studies in the field of Medicine and Veterinary Medicine based upon the proposal of the council of the respective faculty. These studies shall last up to 6 years and shall require up to 360 ECTS credit points.
3. Upon the successful completion of Bachelor studies the academic degree earned shall be Bachelor of Sciences or Bachelor of Arts.

#### **Article 92**

1. Master studies shall last 1, respectively 2 years and require 60, respectively 120 ECTS credit points.
2. Successful completion of undergraduate – Bachelor studies is a prerequisite for enrollment in Master studies.
3. Upon the successful completion of Master studies, the academic degree earned shall be Master of Science, Master Professional, or Master of Arts.

#### **Article 93**

1. Doctoral studies shall be the highest academic studies.
2. Typical duration of doctoral studies shall be 3 years, and shall require 180 ECTS credit points and successful completion of previous studies bearing minimum 300 ECTS credit points.
3. Prerequisite for obtaining the title of Doctor of sciences shall be successful completion of the doctoral studies and successful defense of the doctoral thesis in front of the examining commission.

#### **Article 94**

1. Academic units of the university shall be entitled to establish specific study programs within the Bologna framework (Bachelor – Master – Doctorate):
  - 1.1. For double major study programs;
  - 1.2. For interdisciplinary study programs;
  - 1.3. For joint study programs.

### **Article 95**

1. Double major study programs shall be offered by academic units in a joint program and shall comprise two fields of study of that particular unit.
2. Responsibilities of each contributing partner shall be determined in the study program.
3. The program of study shall be proposed by the Council of the academic unit and shall be approved by the Senate.
4. Upon the successful completion of the studies, a joint diploma shall be obtained and the graduate student shall earn the professional degree in both fields of study.

### **Article 96**

1. The interdisciplinary study programs shall be determined by the Senate, whereas they shall be proposed by two or more academic units for the three levels of studies.
2. The responsibilities of each of the partners shall be determined by the study program;
3. The Senate shall establish the Commission for interdisciplinary studies that shall be responsible for:
  - 3.1. The development of the study program;
  - 3.2. Organizational and technical issues;
  - 3.3. The procedures for the realization.
4. All the proposals of the Study Commission shall have to be approved by the councils of all academic units that shall contribute to the study program.
5. The Senate shall make the final decision regarding all the study regulations, proposed by the Study Commission and approved by the councils of academic units.

### **Article 97**

1. Joint study programs may be developed between the University of Prishtina and other universities on the basis of partnership contracts.
2. Joint study programs shall be determined by the Senate and offered by academic units for all three levels.
3. The obligations of each partner institution shall be determined in the study program on the basis of joint institutional agreement.
4. The senate shall elect members for an inter-university study commission, which shall be responsible for:
  - 4.1. Development of the study program;
  - 4.2. Organizational and technical matters;
  - 4.3. Procedures for realization.
5. All proposals of the Study Commission shall have to be approved by the councils of all academic units of all universities that contribute to the study.
6. The Senate shall take the final decision for all study regulations, proposed by the Study Commission.

## **Article 98**

1. Students shall have the right to apply for an individual study program called ‘studium irregulare’ (individual study). The core scheme of a ‘studium irregulare’ includes one of the regular study programs (foundation study program) offered by one of the academic units. The overall number of the individually selected courses compared to regular (foundation) study program offered by an academic unit, shall not exceed 30% (measured in ECTS point values).
2. Individually selected courses may be chosen from all academic units of the University.
3. Proposals for ‘studium irregulare’ shall be made to the study commission of the academic unit, where the foundation study program is based, containing the following elements:
  - 3.1. The title of the study;
  - 3.2. Regular study program to be attended;
  - 3.3. Objectives and outcomes of the study process;
  - 3.4. Curriculum details;
  - 3.5. ECTS point value (courses, thesis);
4. The Study Commission shall decide about:
  - 4.1. Accepting the ‘studium irregulare’ in the presented version;
  - 4.2. Rejecting the proposal for ‘studium irregulare’;
  - 4.3. Handing back the proposals for ‘studium irregulare’ for modification or complementation.
5. In case of a positive response of the Study Commission, the council of the academic unit shall approve the ‘studium irregulare’.

## **Article 99**

1. Academic units shall have the right to offer academic courses for the public in general.
2. University courses shall include:
  - 2.1. Basic courses;
  - 2.2. Specialized courses;
  - 2.3. Seminars;
  - 2.4. Summer schools.
3. The curriculum, prerequisites for attendance, and other organizational details shall be approved by the councils of academic units based on the proposal of the professor who is in charge of the course. The final decision shall be taken by the Senate.
4. Upon the successful completion of the university course, a certificate, signed by the Dean of the academic unit in which the course is delivered and the professor in charge of the course, shall be issued.

**Article 100**  
**Study Commission**

1. A study commission shall be established in each academic unit of the university as an advisory body of the council of that academic unit.
2. A study commission shall be established for each interdisciplinary study program of the university, as an advisory body for the Senate in accordance with the provisions of this Statute.

**Article 101**

1. The Study Commission shall be responsible for:
  - 1.1. Designing of the proposals of new study programs;
  - 1.2. Adaptation and modification of existing study programs;
  - 1.3. Continuous review of university textbooks;
  - 1.4. Application of changes in study programs upon students' request;
  - 1.5. Application for 'studium irregulare' upon students' request;
  - 1.6. Preparation of the case regarding students' complaints;
  - 1.7. Evaluation of students.
2. The duties of the Study Commission shall be: the development of concepts, assessment and comments of requests in order to prepare reports for which decisions shall be made by the Senate, or by the Council of the particular unit.

**Article 102**

1. The members of the Study Commission shall not necessarily be members of the Senate or of the council of the academic unit. The Study Commission shall have the following composition:
  - 1.1. The Vice-Rector or Vice-Dean for teaching (chair)
  - 1.2. Five professors;
  - 1.3. One assistant;
  - 1.4. Two students with grade point average at least eight (8).
2. Members of academic staff shall be elected by the Senate, or by the council of the academic unit.
3. Student member shall be elected by the Students' Parliament, respectively by the Students' Council.
4. The duration of the mandate shall be in accordance with the Senate regulations regarding members, as determined in this Statute.

**Article 103**  
**Admission to studies**

1. Each candidate who has passed the State Matura Test, shall be eligible to apply for the studies at the University of Prishtina in accordance with the legislation in force.
2. Conditions for admission to undergraduate studies – Bachelor studies at the University shall be:

- 2.1. Successful completion of a Kosovo high school certified by a diploma;
- 2.2. Successful completion of primary and secondary education with a minimum 12 years of education certified by a respective diploma;
- 2.3. Successful completion of primary and secondary education with a minimum of 12 years of education certified by a respective diploma earned abroad, if its equivalence to Matura diploma has been made. The decision on recognition and equivalence of a diploma shall be issued by the respective Ministry.
3. The Senate shall issue regulations by which the conditions and criteria of student admission in undergraduate – Bachelor studies shall be determined in detail.
4. For specific fields of study, the University shall organize additional examinations – entrance examination for several courses in the procedure of student admission, which shall have to be approved by the Ministry. In this case, the student shall have to successfully pass the entrance exam for enrollment in the first year of studies.

#### **Article 104**

1. In Master studies students shall be enrolled on the basis of application, based on the results of the previous studies and their equivalence, as determined by the Law on Higher Education.
2. Special criteria for the admission to Master studies shall be determined by the Senate in accordance with the provisions of this Statute.

#### **Article 105**

1. The number of places for Bachelor and Master studies for the first year for each study program in every academic unit shall be determined by the Senate, upon the proposal of the respective council. The decision shall be based on the overall number of students that shall receive education at public expense granted by the Ministry.
2. Part-time students of Bachelor and Master studies shall not be financed by public funds. However, those who shall achieve excellent results in studies, may be accorded a study place financed by public funds from the second year, or from the following year of studies. The conditions and criteria for earning this right shall be determined by the Steering Council upon the proposal of the Senate.

#### **Article 106**

The rules relating to the announcement of the competition and the criteria for enrollment shall be issued by the Senate.

#### **Article 107**

1. The candidates that have not been accepted in the first year of Master studies may lodge a complaint against the decision within three working days after the announcement of the results of selection.

2. The final decision on the complaint shall be taken by a commission composed of 5 members, chaired by the Vice-rector for teaching and student matters and other members appointed by the Rector.

**Article 108**  
**Determination of academic success**

1. The following methods for determination of academic success shall be applied:
  - 1.1. Examination;
  - 1.2. Colloquium;
  - 1.3. Seminar paper;
  - 1.4. Professional practice;
  - 1.5. Practical test during tutorials;
  - 1.6. Performance and presentation of artistic and other works.

**Article 109**

1. The following grades shall be applied by all academic units of the University in order to describe the level of success in examinations:
  - 1.1. 10 and 9 (excellent)
  - 1.2. 8 (very good)
  - 1.3. 7 (good)
  - 1.4. 6 (satisfactory)
  - 1.5. 5 (unsatisfactory)
2. A candidate shall successfully pass an examination by the grades 6 – 10.
3. The Senate shall issue the regulation on determining detailed criteria for grading.

**Article 110**

1. Examinations shall serve as the regular mode of evaluation of knowledge.
2. Examinations may be organized separately for each course, or may be combined for more courses in accordance with the program of study (examination by commission).
3. Examinations shall be public and shall be delivered in the following modes:
  - 3.1. Written;
  - 3.2. Oral;
  - 3.3. Written and oral;
  - 3.4. Practical.
4. Combined written and oral examinations shall be completed within a period of seven days;
5. Examinations shall be graded by an examiner or by an examination commission.
6. Examinations can be held by an examination commission if:
  - 6.1. the student has submitted a complaint;
  - 6.2. it is prescribed by the study program.
7. The procedure of delivery of an examination is defined by the study program.
8. The mode of determining the knowledge and passing the exam shall be defined by the course syllabus.

### **Article 111**

1. Examinations for Bachelor and Master studies shall be held during the examination sessions.
2. Examination sessions shall include winter session (January), spring (June), and fall (September) session. Exact period for each session shall be determined by the general calendar of studies, which shall be approved by the Senate and shall be made public. Details regarding the commencement and conclusion of each session shall be determined by the councils of academic units.
3. The schedule of the examination sessions that comprise daily schedules, shall be announced at the beginning of the academic year.
4. The schedules shall be designed in a manner that a student shall not have more than one examination per day.
5. Examination schedules, after having been made public, shall be binding for both examiner and student.

### **Article 112**

Examinations in doctoral studies may be delivered throughout the academic year based upon the individual agreement between examiner and student.

### **Article 113**

1. The period of registration for an examination shall commence not earlier than 6 weeks before the conclusion and not later than 8 days before the commencement of the examination session.
2. Examination schedule shall have to be published no later than three days prior to the date of examination.
3. In all cases when the student misses an examination or withdraws from it, the examination shall be considered failed (graded 5).
4. Upon his/her request, a student may be allowed by the Dean of the academic unit to sit an early examination in case he/she is taking part in an international exchange study program, or is conducting practical study abroad during the prescribed period of examination.

### **Article 114**

1. A student shall have the right to lodge a complaint in writing against the received grade to the Dean of the academic unit. The complaint shall have to be submitted within two working days after the announcement of results.
2. The complaint may be made for the following reasons:
  - 2.1. For a written examination – a complaint shall be lodged against the grade received in a written examination;
  - 2.2. For an oral examination – a complaint shall be lodged against the grade received in an oral examination.
  - 2.3. For a combined written and oral examination:

- 2.3.1. A complaint shall be lodged against the received grade prior to sitting for the oral examination;
  - 2.3.2. A complaint lodged against the grade received in the oral examination shall imply that the grade received in the written exam is accepted.
3. Upon receiving a complaint in due time, the Dean of an academic unit shall establish an examination commission one working day after the receipt of the complaint by appointing three members, excluding the examiner against whose grades the student has complained.
4. In the case of oral examination repeated, the re-examination by the commission shall take place the next working day after the appointment of the commission.
5. In the case of a complaint against the grade of a written examination, the written examination shall be reviewed the next working day after the appointment of the commission.
6. There is no appeal against the evaluation of the commission.
7. The tests relating to students' evaluation shall be kept for minimum one (1) year.

#### **Article 115**

1. A student shall have the right to retake the examination in a course that he failed.
2. As a rule, a student shall have the right to retake a failed examination maximum three times.
3. Upon a complaint, based on a strong justification, a student may be allowed by the Dean of the academic unit to sit the exam for the fourth time. The examination shall then be held by a commission of three members appointed by the Dean of the academic unit.
4. In case of re-enrollment of the same study year, the number of previously failed examinations shall not be taken into consideration.
5. In case a student has again failed an examination for 4 times during the reenrolled year, he/she shall lose full-time student status for this type of study.
6. A student may regain the student status in case he/she applies in a new study program. The decision relating to regaining the student status shall determine the examinations and other elements that are recognized, as well as the obligations of the student in the new study program.

#### **Article 116**

1. After the completion of the last regular semester of Bachelor and Master studies, the student shall be granted a period of 12 months for completing examinations (graduating period).
2. A student may make a request once to the Dean of an academic unit for extension of graduating period for another 12 months period.

**Article 117**  
**Bachelor and Master diploma thesis**

1. The Bachelor study programs shall be concluded with Bachelor diploma thesis, or a commission examination in accordance with the study program.
2. Bachelor diploma thesis shall be elaborated individually by the student, proving that the theoretical skills gained during the studies can be successfully utilized for solving a practical problem in a specific scientific field.
3. Bachelor thesis can be jointly elaborated by two or three students (research group) in which case the contribution of each candidate shall have to be indicated clearly.
4. The decision regarding the application for elaboration of Bachelor thesis by two or three students shall be taken by the council of the academic unit.
5. The procedure for application, elaboration, defense, and grading of the Bachelor thesis shall be determined by the council of the academic unit.

**Article 118**

1. Master study programs shall be concluded with a Master thesis in accordance with study programs.
2. The Master thesis shall be elaborated individually by the student, demonstrating that the theoretical skills gained during the studies can be applied successfully in solving complex research problems in specific scientific fields.
3. Master thesis can be jointly elaborated by two or three students (research group), in which case the contribution of each student shall have to be clearly indicated.
4. Application for elaboration of a Master thesis by two or three students shall have to be decided by the council of the academic unit.
5. The procedure for application, elaboration, defense, and grading of a Master thesis shall be determined by the council of the academic unit.

**Article 119**  
**Doctoral studies**

1. Doctoral studies shall be proposed by academic units in relevant fields of studies and shall be approved by the Senate.
2. Doctoral studies may be established and realized solely in those scientific fields in which the responsible institution has a signed contract for permanent employment with minimum half the overall number of instructors, and if in those fields of study they can respond to teaching and mentoring requirements in amount of two thirds of the needs.
3. The institution responsible for organizing Doctoral studies shall have internationally recognized achievements in scientific research, respectively in artistic work.
4. In order to ensure quality as well as promote mobility of Doctoral studies students and instructors, Doctoral studies shall be open to all forms of cooperation with similar institutions at home and abroad.

### **Article 120**

1. Within the framework of Doctoral studies, the Doctoral Studies Council as a permanent council of the UP Senate shall be established.
2. Within the framework of the academic unit – the faculty organizing the Doctoral studies, the Doctoral Studies Council as a permanent council of the Faculty Council shall be established.
3. The composition of the doctoral councils shall be regulated by the Regulation on Doctoral Studies of the University.

### **Article 121**

The Doctoral dissertation shall be a scientific work written by the candidate, which shall elaborate one or more relevant scientific topics in an original and unique manner, and shall be subject to public scientific, or artistic evaluation.

### **Article 122**

1. Admission of students to Doctoral studies shall be conducted through a public competition which shall be announced by the University.
2. The following shall be eligible to apply for the Doctoral studies:
  - 2.1. Graduates who hold a Magisterium degree in the relevant scientific field;
  - 2.2. Graduates who hold an academic Master of Sciences and Master of Arts degree;
  - 2.3. Graduates from (5-6 year) undergraduate studies in Medicine;
3. Conditions for admission and the evaluation criteria of the candidates for Doctoral studies shall be determined by the Senate of the University of Prishtina in accordance with this Statute and the Regulation for doctoral studies.

### **Article 123**

1. The Doctoral studies shall be organized in six semesters.
2. For students, holders of a magisterium degree, the studies shall last for 2 years and their degree shall be equivalented with the credit system up to 1/3 of the total number of credits points foreseen.

### **Article 124**

1. During the first year of Doctoral studies, the candidate shall propose the mentor and the topic.
2. The mentor shall be selected amongst full professors and associate professors of the same scientific field, who have a full-time contract with the University. Exceptionally, upon the request of the council of the academic unit, holders of the academic title of assistant professor may also be engaged as mentors provided that he/she has minimum three articles published in internationally reviewed journals in the field in which he/she shall supervise the mentee. A co-mentor from another university may also be proposed.

3. The doctoral candidate shall start the procedure of submitting a doctoral thesis project proposal by the submission of the application form, which shall include personal details of the candidate, CV, the list of the candidate's publications, the title of the topic proposed, the details of the proposed mentor and his/her competencies, as well as the rationale of the topic, expectations with regard to the original scientific contribution of the proposed research, the estimation of the research costs, as well as the declaration that the candidate has not submitted the same topic for doctoral thesis in the studies in any other university. The doctoral thesis topic shall be submitted on specific forms of the University.
4. The Council of the academic unit, upon the proposal of Doctoral Studies Council, shall appoint a commission for evaluation of the proposed topic and mentor within one month from the date of the receipt of the application. The commission shall consist of three members of which at least one of the members shall neither be a professor in respective studies nor employed in the academic unit that is the responsible institution of the studies. The proposed mentor cannot be the head of the commission.
5. The commission for evaluation of the topic shall provide an assessment of the originality of the scientific, or artistic contribution, as well as financial and organizational feasibility of the research, and shall propose the mentor, no later than one month from the submission of the application.
6. The Doctoral Studies Council of the academic unit shall have to review the proposal of the commission for evaluation of the topic and the mentor in the third semester of the doctoral studies.
7. The project proposal of the doctoral thesis shall be defended in front of the Doctoral Studies Council of the academic unit, the commission for evaluation and the proposed mentor, fifteen days after the submission of the report by the commission for evaluation.
8. The council of the academic unit, upon the proposal of the Doctoral Studies Council, shall propose the topic and the mentor to the Senate of the University for approval. The Senate shall have to make the decision on the proposal for dissertation within 2 months after the receipt of the application. The decision can:
  - 8.1. Accept the original proposal;
  - 8.2. Request the topic be expanded or altered by the candidate;
  - 8.3. Request from the Council of the academic unit to propose another mentor.

#### **Article 125**

1. The candidate for the dissertation shall have to submit the completed doctoral thesis to the Council of the academic unit for evaluation within a period of 3 years from the date of the approval of the topic by the UP Senate. The candidate shall first have to provide the mentor's written and signed consent and opinion regarding the research conducted and the original scientific contribution achieved.
2. The candidate may apply to the council of the academic unit for extension of the dissertation, or research period for another year.

3. In case the candidate does not submit a completed doctoral thesis for evaluation within the regular, or extended dissertation period, the given dissertation topic shall be considered to have been renounced by the candidate.

#### **Article 126**

1. After the submission of the completed dissertation by the candidate, the council of the academic unit, upon the proposal of the Doctoral Studies Council, within a month from the date of the submission of the doctoral thesis for evaluation, shall appoint the commission consisting of 3 members for the evaluation of the doctoral thesis. The members of the evaluation commission of the doctoral thesis shall hold at least the title of the assistant professor.
2. At least one of the members shall not be engaged as professor in the Doctoral studies nor be employed in the faculty responsible for the organization of Doctoral studies; if possible, he/she shall be employed in another institution in Kosovo, or another university abroad. The mentor cannot be the member of the commission for the evaluation of the dissertation.
3. The commission shall be obliged to conduct the complete evaluation of the dissertation within 2 months, including the written report, and the suggestion for evaluation. The report of the commission shall be addressed to the council of the academic unit.
4. The council of the academic unit, after the report of the commission, shall decide for:
  - 4.1. Acceptance of the dissertation in the offered version;
  - 4.2. Refusal of the dissertation due to failure;
  - 4.3. Handing back the dissertation for complementation, or modification.
5. In case the dissertation is handed back for complementation or modification, the council of the academic unit shall determine an adequate period, between minimum 2 months and maximum 6 months.
6. The complemented or modified dissertation shall have to be submitted accompanied by the mentor's consent and opinion to the council of the academic unit.
7. When approving the report of the evaluation commission, the council of the academic units shall appoint a commission for the defense of the dissertation. The commission for the defense of the dissertation shall consist of three members. The commission for the defense of the dissertation can have the same composition as the commission for evaluation of the dissertation.
8. The decision of the council of the academic unit regarding the approval of the dissertation shall have to be ratified by the Senate.

#### **Article 127**

1. After the confirmation of the approval of the dissertation by the Senate, the dissertation defense shall be held within 2 months. The exact dissertation defense date shall be determined by the Dean of the academic unit in agreement with the commission for the evaluation of the dissertation.
2. During the public defense of the dissertation, minutes shall be recorded by the secretary of the commission appointed by the Dean of the academic unit.

### **Article 128**

1. After the successful conclusion of the dissertation defense, the candidate shall earn the academic title Doctor of Sciences or its equivalent, as determined by particular regulations issued by the Senate.
2. Upon the proposal of the Dean of the academic unit, in which the dissertation has been successfully defended by the candidate, the Rector shall ceremonially award the scientific degree (scientific title).
3. The ceremony shall be public and formal. The procedure of the ceremony shall be determined by specific rules issued by the Senate.

### **Article 129**

1. The diploma document of Doctor of Sciences shall comprise:
  - 1.1. Name of the University;
  - 1.2. Name of the academic unit where the dissertation has been defended;
  - 1.3. Name, surname, date and place of birth of the candidate;
  - 1.4. Title of the dissertation;
  - 1.5. Date of defense of the dissertation.
2. The diploma document shall be signed by the Rector and the Dean of the academic unit where the dissertation has been successfully defended.
3. The diploma document shall be certified with the seal of the University.
4. The shape and other elements of the diploma document shall be determined in a special regulation issued by the Ministry.

### **Article 130**

1. The academic title Doctor of Science can be revoked in case of proven evidence that:
  - 1.1. The dissertation was not the candidate's own work;
  - 1.2. The dissertation was not the result of candidate's personal achievement;
  - 1.3. The dissertation in relevant parts is based on previously published scientific results of other individuals or institutions;
  - 1.4. The dissertation is plagiarized or breaches author's rights;
  - 1.5. Other unethical practice occurrence.
2. The appeal for revocation can be submitted to the council of the academic unit by any individual or institution, supported by detailed written evidence.
3. After the appeal, the council of the academic unit shall establish a commission of three members consisting of professors from the scientific field of the dissertation.
4. Members of the original commission of the appealed dissertation shall be excluded from election in this commission.
5. The commission shall submit an evaluation report relating to justifiability of the appeal and shall propose further procedures within two months after the commencement of the procedure.
6. After the report and the proposal of the commission, the council of the academic unit shall decide on rejecting or accepting the appeal on revocation in the next meeting.

7. In case of acceptance of the appeal by the council of the academic unit, the Senate shall vote on this decision in the following meeting. The affected Doctor of Sciences shall have to be invited to a hearing in front of the Senate.

#### **Article 131**

The University shall be responsible to keep record regarding the awarded and revoked doctorate degrees.

#### **Article 132**

The Senate shall issue regulations related to organization and realization of Doctoral studies.

#### **Article 133** **Academic titles**

Academic titles shall be awarded in accordance with the provisions of this Statute and in accordance with the Law on Higher Education.

#### **Article 134**

1. The Senate may for good reasons and strong arguments and upon the Rector's recommendation deprive a holder of his/her award.
2. The reason and the strong argument shall comprise:
  - 2.1. Fraud or deception during assessment or examination;
  - 2.2. Plagiarism and breach of author's rights in preparation of a diploma or other written work;
  - 2.3. Other unethical practice.

#### **Article 135**

1. Successful conclusion of studies in accordance with the study program shall be certified by the University by a diploma, which is an official document.
2. The shape and the content of the diploma, diploma supplement, as well as the procedure of its issuance shall be prescribed by the administrative instruction issued by the Ministry.
3. The diploma shall be signed by the Rector and the Dean of the academic unit in which the study has been completed.

#### **Article 136** **Recognition of studies**

1. In accordance with the rules of Lisbon Recognition and in accordance with specific regulations of the Ministry, the University shall recognize the qualifications (titles, diplomas, examinations) of recognized or licensed domestic or foreign institutions of higher education.

2. In accordance with the Administrative Instruction of MEST on principles and procedures of the recognition of diplomas of higher professional schools and the university degrees obtained outside the Republic of Kosovo, it shall be within the competencies of the University to recognize the diplomas of higher professional schools and university degrees and certificates of particular periods of studies, with the purpose of continuing the studies.
3. In case of recognition of qualifications, the student shall have the right to continue the studies at the University.

#### **Article 137**

1. The recognition procedure shall be administered by a professional official of the University Central Administration.
2. The decision on recognition of the studies shall be based on the information obtained from the respective European databases and shall be coordinated with the National Council for Recognition, responsible for implementation of Lisbon Recognition Convention.
3. The Rector shall be authorized by the Senate to issue the recognition in all unambiguous cases.
4. The records regarding the recognition of qualifications shall be kept permanently by the University Central Administration.

#### **Article 138**

1. In disputable cases, when the data is insufficient for making a decision, the request for recognition shall be forwarded to the relevant study commission including the following information:
  - 1.1. Complete application file with all the supplements;
  - 1.2. Available data and comments of the National Council for Recognition or an equivalent institution regarding the specific case.
2. The study commission shall submit the report and the proposal to the Senate for decision within a period of two months after the submission of the request.
3. The decision of the commission can be as follows:
  - 3.1. Full recognition of the foreign diploma;
  - 3.2. List of additional examinations required in order to receive full recognition;
  - 3.3. Rejection of the request due to major discrepancies in study programs.

#### **Article 139** **Academic year**

1. The University shall organize studies in accordance with existing study programs during the academic year that lasts 12 months. The academic year shall commence on October 1, and shall be concluded on the September 30.
2. The active study period (lectures, exercises, seminars, colloquia) shall be divided into two terms. The winter term shall commence on October 1 and shall be concluded on

January 15. The summer term shall commence on February 16 and shall be concluded on May 31.

3. A course can be lectured on weekly basis (15 weeks per term) during one or two terms, or can be held as block of lectures in a term.
4. The calendar of studies shall be issued by the Senate by May 31, and shall include the schedule of lectures (lectures, exercises, seminars, colloquia), terms of examinations and examination sessions.

#### **Article 140**

The Senate shall issue regulation on the overall engagement and workload of students.

#### **Article 141**

##### **Language of studies**

1. The University shall organize studies in the Albanian language and in other official languages of Kosovo.
2. Upon the Senate decision, based on the proposal of the council of the academic unit, lectures can be delivered in other languages as well.
3. Upon the proposal of the council of the academic unit, the Senate can decide that study programs shall be offered exclusively in a foreign language if special arguments (promotion of academic exchange, situation in the labor market, students' interest, academic orientation of the academic staff) support these measures and favor the academic development of the University.

#### **Article 142**

##### **Change of study profile**

1. A student can carry out a change of study program by terminating education during the course of one study program and start education during the course of another program in the same, or different academic unit of the University.
2. A change of study program between study programs shall be made possible with the purpose of achieving the same level of education in accordance with the provisions of this Statute;
3. In the course of change of study program, the student shall legally be allowed to start the new study program if at least 50% of the examinations have been successfully completed during the previous study program and are recognized in the course of the new study program:
4. According to paragraph (3), a student shall be allowed to enroll in the new study program:
  - 4.1. Minimum in the second year of studies;
  - 4.2. Or, at best, in the year of studies he/she is attending after the old study program.
5. The change of study program shall not be possible if the student has to enroll again in the first year of study in the new program in accordance with paragraph (3) and (4).

### **Article 143**

1. The request for the change of study program shall have to be submitted by the student to the study commission of the academic unit, in which the student wishes to continue studies. Attached to the request, the evidence for successful fulfillment of the requirements of the previous study program shall be presented.
2. The study commission shall determine individual obligations for the change of study program in accordance with the regulations of the study program intended.
3. The decision on the change of the study program shall be taken by the council of the academic unit upon the proposal of the study commission.
4. A complaint against the decision on rejection of change of study program shall have to be submitted to the council of the academic unit by the student within 8 working days after publication of the decision.

### **Article 144**

In cases of change of study program from another university to the University of Prishtina, the same rules shall be applied as in the case of change of study program within the University.

### **Article 145**

#### **Students – status, rights and obligations**

1. A person who is enrolled at the University of Prishtina shall have the student status;
2. Student status is proven by the student book (index or student card).
3. The content and shape of the student book is determined by a special regulation issued by the Senate.

### **Article 146**

1. The university shall offer two modes of study:
  - 1.1. Full-time studies;
  - 1.2. Part-time studies.
2. A student can have the status of:
  - 2.1. A full-time student;
  - 2.2. A part-time student;
  - 2.3. A guest student.

### **Article 147**

1. Students who have been admitted to the University of Prishtina shall have the right to:
  - 1.1. Attend all lectures, seminars, and other teaching organized in courses of their selected study program and according to their study progress;
  - 1.2. Use the university libraries and other student services;

- 1.3. Participate in elections for student representation in University bodies, to participate regularly in meetings of bodies and commissions in which they have been appointed as member, and fulfill such duties in a committed and sincere manner. In case of conflict of interest as to the contents, delegated student members shall not participate in meetings of governing bodies of the University.
- 1.4. Students shall have the right to express new ideas and debatable opinions without the risk of loss of student place or the privileges they may enjoy from the University;
- 1.5. Students shall have the right to complain with regards to the quality of the teaching process, or the infrastructure of the University;
- 1.6. Students shall have the right to appeal against a decision or action of the University to the Ministry, and the competent court.

#### **Article 148**

1. The obligations of the students who have been admitted to the University of Prishtina shall be:
  - 1.1. To respect the regulations issued by the University;
  - 1.2. To respect the rights of the staff and of other students;
  - 1.3. To pay due attention to their studies and to actively participate in academic activities;
  - 1.4. To attend lectures in accordance with the rules of specific study programs;
  - 1.5. To behave appropriately both in and outside the University premises in order not to discredit the University.
  - 1.6. To respect the rules of the code of ethics;
  - 1.7. To pay the applicable fees and tariffs.

#### **Article 149**

1. Successful completion of the year in accordance with the study program shall be a precondition for enrollment in the next year.
2. A student who has failed to complete the year successfully, shall have to reenroll in the same study year.
3. Maximum number of reenrollments shall be equal to the number of regular study years of the particular study.

#### **Article 150**

1. A student shall lose his status for the following reasons:
  - 1.1. When he/she decides to drop his studies;
  - 1.2. When he/she has completed his studies;
  - 1.3. When he/she fails to enroll the academic year;
  - 1.4. When he/she has not completed his studies within twice the prescribed duration of study;

- 1.5. When he/she has reached the maximum number of reenrollments without successfully completing the study;
- 1.6. In case of expulsion, based on the decision after the disciplinary procedure.
2. A student can apply for an extension of the maximum duration of study once for one or two years. The decision shall be made by the council of the academic unit. In case of a positive decision, the student shall again be awarded the status of a full-time student.
3. The council of the academic unit shall apply specific rules for maintaining the status of a full-time student in the following cases:
  - 3.1. For special achievements in the field of sports, certified by amateur or professional status on a regional, or higher level;
  - 3.2. For special achievements as a recognized artist, certified by relevant media response and affirmed by the Council of the Faculty of Arts;
  - 3.3. For individuals with disabilities, including individuals with hearing, sight, or mental disabilities, certified by a medical certification.
4. The decision on enrollment for every year of study shall be taken by the council of the academic unit.
5. A student can apply for temporary suspension of the status as a full-time student in testified cases of:
  - 5.1. Severe illness;
  - 5.2. Care of children under three years of age;
  - 5.3. Pregnancy and maternity.
6. Other justified cases. The final decision shall be taken by the Dean of the academic unit.

#### **Article 151**

1. The status of a full-time student shall be maintained for a maximum of two years after having completed all examinations. During that period the student shall have to pass the diploma examination in order to successfully complete the study.
2. A student who has exceeded the foreseen period without successfully passing the diploma, can submit a request to the Dean of the academic unit for the extension of that period for one more year.

#### **Article 152**

1. A student can reenroll again as a full-time student without any restriction or reference to the period of temporary suspension of the full-time student status based on this Statute. The temporary suspension period of the status of full-time student base on this Statute shall not be calculated in the duration of the studies.
2. If the curriculum valid at the time of student's first enrollment is not implemented in the following year of enrollment after temporary suspension of the full-time student status based on this Statute, the study commission of the academic unit shall decide regarding differential examinations or other additional obligations as a condition for continuation of studies.

### **Article 153**

1. The council of the academic unit shall temporarily or permanently expel from the University students who commit serious violation of the rules. Students accused of violation shall have the right to be heard by a disciplinary commission that shall advise the council of the academic unit. Students shall have the right to appeal to the Appeals commission at the level of academic unit as second instance commission.
2. The regulations that elaborate these procedures shall be issued by the Steering Council after consultations with the Students' Parliament.

### **Article 154**

1. Students shall have the right to appeal against the decisions related to their rights, obligations, and responsibilities. made by the bodies of the University, by academic, and organizational units.
2. Such complaints shall be submitted to the study commission within 15 working days after the announcement of the decision.
3. The study commission shall be obliged to submit the report on the decision to the council of the academic unit within 30 working days after the receipt of the complaint.
4. The complaint against the decision in the second instance shall be decided by the Senate.
5. Students shall have the right to appeal against the Senate decision at a competent court.

### **Article 155** **Student mobility**

1. In accordance with the study program, a student may decide to choose and register a particular course in other academic units of the University if the chosen course is not offered in the faculty in which the student is enrolled.
2. The course registration can be done upon the permission of the academic unit in which the student wants to register the course.
3. When permission is given to student, he/she shall also be provided with a certificate on permission for registration of the particular course and the amount of ECTS points that shall be obtained after course completion. The obtained ECTS credit points shall be calculated within the study program of the student.
4. In the student's official document the data on the course registered, completion of the obligations and success demonstrated by the student shall be indicated. A proof with regard to the ECTS points earned shall be issued by the academic unit in which they were obtained.
5. International student mobility as well as mobility between universities in Kosovo, shall be regulated by a specific act of the University. By this act as well as by the agreement with student's home university from which a guest student is coming, the rights and obligations, study fees and other issues related to guest students shall be regulated.

**Article 156**  
**Student organization**

1. Students shall have the right to establish student organizations to which all full-time students can adhere.
2. Each student organization shall have its statute which shall be approved by its members in accordance with general regulations issued by the Steering Council. The statute shall include the principles on equal opportunities and nondiscrimination.

**Article 157**

1. Student interests shall be represented within the University by the following bodies:
  - 1.1. Students' Parliament at the University level;
  - 1.2. Students' Council at the level of academic units.

**Article 158**

1. Members of the Students' Parliament and Student councils shall be elected in accordance with the procedures for parliamentary elections.
2. Student organizations shall have the right to propose members for the Students' Parliament and student councils of the academic units based on the results of biannual elections.
3. Details on election procedures shall be determined by particular regulations issued by the Steering Council in consultation with Students' Parliament.
4. The limit for nomination of members of student organizations shall be:
  - 4.1. 3% of the overall number of votes at the level of the academic unit for student councils of academic units;
  - 4.2. 5% of the overall number of votes for Students' Parliament.
5. The mandate of members of the Students' Parliament and student councils of academic units shall last for 2 years, without the right for reelection.
6. Students' Parliament and student councils of academic units shall exercise their duties on the principle of majority vote.

**Article 159**

1. The Students' Parliament shall be the supreme body of student representation.
2. The overall number of the members of the Students' Parliament shall be 17.
3. The members shall be proposed by student organizations based on the overall number of votes won in student elections, as well as based on priority lists of candidates announced by each student organization at the beginning of the election campaign.
4. Members of Students' Parliament shall elect the president and the vice-president.
5. The Steering Council shall issue the regulation on the work of the Students' Parliament.
6. The Students' Parliament shall elect the members of the Senate from the list of nominees prepared by the students' council of the academic unit. The president of the

Students' Parliament shall be an ex officio member from the overall number of student members in the Senate.

#### **Article 160**

1. Student councils shall be the bodies that represent students in each academic unit.
2. The overall number of members of each academic unit shall be 1% of the total number of full-time students enrolled in that particular academic unit, comprising minimum 5 and maximum 21 members.
3. Members shall be proposed by student organizations based on the overall number of votes won during student elections for each of the academic unit, based on the priority list of candidates announced by the student organization at the beginning of election campaign.
4. Members of each student council shall elect a president and a vice-president.
5. The Steering Council shall issue the regulation on the work of student councils.
6. Each student council shall propose a list of three candidates for student members of the Senate to be elected by the Students' Parliament.
7. The student council of each academic unit shall elect student members of the council of the academic unit. The president of the student council shall be an ex officio member from the overall number of student members of the faculty council.

#### **Article 161**

The Steering Council shall allocate an appropriate annual budget for the activity of Students' Parliament and student councils upon the proposal of the Students' Parliament.

#### **Article 162**

Students shall have the right of peaceful gatherings.

#### **Article 163**

Students shall have the right to establish professional or other associations, for different purposes permitted by the Law on Higher Education of Kosovo.

#### **Article 164**

##### **Scientific research and knowledge**

1. The University shall conduct scientific research and artistic work aiming at:
  - 1.1. continuous development of the process of education;
  - 1.2. acquainting students with scientific research and artistic work;
  - 1.3. continuous scientific – professional, and artistic development of the youth;
  - 1.4. establishment of international network of researchers and artists;
  - 1.5. preparation and presentation of competitive interdisciplinary study-oriented and artistic projects.
2. Scientific research shall be conducted by academic units in two modes:

- 2.1. By basic research without immediate practical use;
- 2.2. By applied research that are closely related to public needs and interest.
3. Scientific research and artistic work shall be conducted based on the following basic conditions:
  - 3.1. through public funds provided by the University;
  - 3.2. through private funds by individual contractors with a third party;
  - 3.3. through applying for international projects.

#### **Article 165**

1. The University shall be obliged to provide adequate conditions for scientific research and artistic work and enable the staff to achieve competitive results at international level.
2. Academic staff of the University shall be obliged to conduct scientific research and artistic work in accordance with their professional abilities and obligations that derive from strategic instructions of the Senate, as well as the councils of respective academic units.
3. Individual evaluation of artistic work and scientific research shall be taken into consideration in professional evaluation and promotion.

#### **Article 166**

1. Scientific research and artistic work shall be conducted within the facilities of the University.
2. Upon the proposal of the academic unit, the Rector shall grant permission to academic staff for the conduct of scientific research and artistic work in particular locations outside the University and participate in joint projects with other institutions.

#### **Article 167**

1. The scope and the results of scientific research activities and artistic work shall be reported individually each year by an academic staff member to the council of the academic unit.
2. Each academic unit shall have to annually present its scientific research and artistic work profile to the Rector and the Senate.
3. All the data related to scientific research and artistic work, as prescribed by this Statute, shall be collected as standardized statistical records and shall be stored in a central database provided by the Rectorate.

#### **Article 168**

1. Professors of the University shall have the right to request the Senate's permission for a year leave of absence for focused research (sabbatical year) in a foreign university.
2. The positive decision for focused research shall require:
  - 2.1. An application for a research project;